



**BISMARCK MANDAN
BOARD OF REALTORS®
New Broker Questionnaire**

Name: _____ Date: _____

Company: _____

1. The only listings required to be entered in the MLS are: 1-4 unit dwellings situated on 50 acres or less located within the jurisdiction of the Bismarck Mandan Board of REALTORS®. (T) (F)
2. The jurisdiction of the board includes the counties of Burleigh, Morton, Emmons, Kidder, Sioux, Grant, Oliver and Mercer. (T) (F)
3. As a Broker it is your responsibility to ensure your agents' participation in MLS, the content of their listings in the MLS, and their adherence to the MLS Rules and Regulations? (T) (F)
4. Monthly fees are \$65 for each office; and, each agent's monthly fee is \$47 for MLS access plus \$14/month for an optional lockbox key. (T) (F)
5. There is no additional costs or fees for duplicate listings, office exclusives, or forms. (T) (F)
6. Any listing may be duplicated in the MLS any number of times so that it appears in multiple categories or areas. (T) (F)
7. The Seller's name and phone number in the MLS database are not considered confidential information. (T) (F)
8. The requirement to have an office (agency) policy is dictated by state law. (T) (F)
9. Notification to the Board office is not necessary when an agent leaves the company or is no longer licensed. (T) (F)
10. Office Exclusive listings may be kept "in house" at the brokerage without notification to the Board Office. (T) (F)
11. The MLS database can be used by anyone and for any purpose once access is granted to the Broker. (T) (F)

12. Brokers are responsible for the REALTOR® membership of each licensee affiliated with the company. (T) (F)
13. Office Assistants may access the MLS database via the Broker's log in so that they can make changes to listings as directed by the broker. (T) (F)
14. Completion of a Code of Ethics course is required to maintain REALTOR membership every 5 years. (T) (F)
15. If an agent at your brokerage is named in a Code of Ethics complaint, you will automatically be named in the complaint as well. (T) (F)
16. If a Request for Arbitration is filed, you will be required to participate in the Arbitration. (T) (F)
17. The forms available in the MLS system are limited for use by MLS Participants and Subscribers only. (T) (F)

Score: _____ (number correct)

Reviewed by: _____
(Board Staff Signature)